

August 6, 2024

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. All members of the Board were present. Also present was Deputy Auditor Matthews.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AGENDA

Motion by Claggett, second by Blaalid to approve the agenda as amended for the August 6, 2024, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Claggett, second by Nebelsick to approve the minutes of the July 23, 2024, meeting. All members voted aye. Motion carried.

PUBLIC INPUT

Chet Ellsworth from Rapid City appeared before the board to inquire about a public records request that was discussed in public input at the July 23, 2024 meeting and noted in said minutes.

AWARD BRIDGE IMPROVEMENT GRANT PROJECT

After engineer's review, at the request of Highway Superintendent Weinberg motion by Claggett, second by Nebelsick to award the bid for 2024 Bridge Improvement Grant Project BRO 8018(00)24-1, Davison County, PCN 09RN for Structure # 18-070-198 to Nolz Dragline & Construction, Inc. at a cost of \$692,373.95. All Members voted aye. Motion carried.

APPROVE ADVERTISEMENT FOR BIDS

At the request of Highway Superintendent Weinberg, motion by Nebelsick, second by Blaalid to advertise for sealed bids Turning Lanes on SD Highway 37 & 257th St. the project work includes the removal of existing PCC and ACC Pavement, grading for shoulder extensions and intersection widening, placement of PCC and ACC Pavement, traffic control, erosion control, grinding rumble strips, and pavement markings to construct turn lanes from 257th St to SD HWY 37 in Mitchell, SD. Sealed bids for the construction of the Project will be received at the Davison County Auditor's Office located at the Davison County Court House, until Monday, September 9, 2024 at 5:00 pm local time. Bids received will be publicly opened and read on Tuesday, September 10, 2024 at 10:00 am in the Commission Chambers located at the North Offices, 1420 North Main St., Mitchell, SD. No walk-in bids will be allowed. All members voted aye. Motion carried.

ELIMINATE POSITION AND CREATE ADDITIONAL DOE CERTIFIED APPRAISER POSITION

At the request of DOE Vissia, motion by Kiner, second by Blaalid to eliminate the DOE database coordinator position and to create an additional position of DOE certified appraiser and to advertise for the same. All members voted aye. Motion carried.

APPROVE DOE OFFICE CLOSURE

At the request of DOE Vissia, motion by Kiner, second by Nebelsick to approve the closure of the DOE office on August 7th through 8th, 2024 for staff to attend training. All members voted aye. Motion carried.

APPROVE EMPLOYEE CHANGES

Motion by Nebelsick, second by Blaalid to accept resignation of Seasonal Extension Secretary Taya Chelmo, effective August 6, 2024. All members voted aye. Motion carried.

Motion by Blaalid, second by Kiner to accept the resignation of Auditor Susan Kiepke, effective August 16, 2024. All members voted aye. Motion carried.

Motion by Blaalid, second by Claggett, to accept the resignation of part-time Corrections Officer Nicolaus Brown, effective July 24 ,2024. All members voted aye. Motion carried.

Motion by Blaalid, second by Kiner to accept the resignation of DOE Database Coordinator April Vennard, effective July 24, 2024. All members voted aye. Motion carried.

Motion by Claggett, second by Kiner to approve an introductory wage adjustment of \$.50 per hour for full-time Sheriff Office Administrative Assistant Merrilee Osterloo, effective July 20, 2024. All members voted aye. Motion carried.

Motion by Claggett, second by Kiner to approve the hire of Austin Vanhorn as full-time deputy sheriff / school resource officer at a rate of \$26.37 with no introductory rate increase after six months, effective August 9, 2024. All members voted aye. Motion carried.

APPROVE TRAVEL

Motion by Claggett, second by Kiner to approve the travel for Youth Diversion Coordinator Buschbach and Deputy States' Attorney Odland to attend a Restorative Justice Training on November 6th through 7th in Rapid City. All members voted aye. Motion carried.

APPROVE PURCHASE

At the request of Physical Plant Director Rang, motion by Kiner, second by Claggett to approve the purchase of five Siemens Fire Alarm Duct Detector Replacements for the Davison County Public Safety Building from Automatic Building Controls at a cost of \$2,851.03. Installation will require additional approval when a quote is received. All members voted aye. Motion carried.

APPROVE FAIRGROUND RATE ADJUSTMENT

Motion by Nebelsick, seconded by Blaalid to adjust the rate for table and chairs set-up and tear-down service at the Davison County Fairgrounds for events to \$100 to set-up and \$100 to tear-down. Effective August 6, 2024 with anyone renter that has previously scheduled that service at their event to be grandfathered at the previous rate. All members voted aye. Motion carried.

CONTINUE 2025 BUDGET REVIEW

Commissioners continued reviewing the 2025 budget.

ACKNOWLEDGE VOLUNTEERS

Motion by Blaalid, second by Claggett to acknowledge volunteers for the month of August, 2024, with the full list on file in the Davison County Auditor's office. All members voted aye. Motion carried.

APPROVE BILLS

Motion by Claggett, second by Nebelsick to approve the following bills for payment. All members voted aye. Motion carried.

GENERAL FUND:

COMM: Prof Fees/Tristar Benefit Admin-540.00, Publishing/Column Software PBC-149.57, Trvl & Conf/SDACC-1,000.00, Cultural Endeavors/First Bankcard-94.49, Utilities/John Claggett-50.00, Denny Kiner Sr-50.00, Chris Nebelsick-50.00, Randy Reider-50.00, Santel Comm-107.47; **INS:** Gen Liability/SD Public Assurance Alliance-6,574.34; **JUD:** Mileage & Jury Fees/Jurors-478.82, Interpreter Fees/Certified Languages Intl-9.90; **AUD:** ACH Pmt/Cortrust Bank-15.00, Rentals/Microfilm Imaging Sys Inc-147.00, Supplies/McLeod's Printing-99.90, Gov't Exec Media Group-1,500.00, Utilities/Susan Kiepeke-25.00, Santel Comm-48.87; **TREAS:** Passport Postage/First Bankcard-88.65, Supplies/First Dakota Nat'l Bank-88.00, McLeod's Printing-6.24, State MV Supplies/McLeod's Printing-6.25, Trvl & Conf/SDACC-200.00, Utilities/David Beintema-50.00, Tonya Ford-50.00, Santel Comm-70.49; **ST ATTY:** Prof Fees/James D Taylor PC-4,879.34, Diversion Service & Fees/Catherine Buschbach-50.00, First Bankcard-1,018.12, Lutheran Social Services-250.00, Jodi Reiners-770.00, Repairs & Maint/Dakota Data Shred-58.36, Utilities/Santel Comm-98.03; **CRT APPTED ATTY:** Public Defender Fees/Alvine Law Firm LLP-16,634.90, Douglas Papendick-16,634.90, Crt Appted Atty/Douglas Papendick-874.00; **A&N:** Abused & Neglected Child/Dailey Law Prof LLC-3,442.80; **PUB SFTY BLDG:** Repairs/Bender Sewer & Drain-475.00, First Bankcard-167.64, Malloy Sioux Falls-542.17, Supplies/Menards-104.25, Gas & Electric/Northwestern Energy-4,997.13, Phone/Robert Faas-50.00, Jason Kulm-50.00, George Stahl-50.00, Minor Equip/Carquest of Mitchell-364.99, Menards-349.99, Tech Solutions-129.00; **CRTHOUSE:** Repairs & Maint/G & R Controls Inc-150.00, Jones Supplies-55.44, Mebius Nursery & Landscaping-370.00, Menards-31.74, Runnings Supply Inc-23.94, Supplies/Jones Supplies-470.51, Water & Sewer/City of Mitchell-294.40, Phone/Warren Clark-50.00, Joel Rang-50.00; **DOE:** Gas/First Bankcard-52.56, Jared Olsen-15.35, Trvl & Conf/Best Western Ramkota RC-342.00, Crystal Longhenry-54.00, Jared Olsen-100.00, Carla Wittstruck-54.00, Utilities/Crystal Longhenry-50.00, Jared Olsen-50.00, Santel Comm-89.32, Leah Vissia-50.00, Carla Wittstruck-50.00; **ROD:** Rentals/Microfilm Imaging Sys Inc-450.00, Utilities/Santel Comm-72.35; **N. OFC:** Repairs/First Bankcard-99.99, Thune's True Value-34.99, Supplies/First Bankcard-65.00, Jones Supplies-104.70, Menards-23.92, Phones/Santel Comm-28.80, Minor Equip/Tech Solutions-99.00; **VSO:** Utilities/Courtney Ditter-50.00, Santel Comm-67.03, TJ Thomas-50.00, Timothy Storly-50.00; **CO COORD:** IT Contract/Tech Solutions-12,892.99, Supplies/Santel Comm-10.34, Copy Mach Maint/A & B Business Solutions-36.95; **HR:** Rentals/GFC Leasing WI-53.75, Supplies/Alternative HR LLC-181.50, First Bankcard-18.67, Utilities/Santel Comm-39.75, Dues/Pryor Learning LLC-199.00; **SHERIFF:** Prof Services/Deluxe-101.31, Repairs Patrol Car/Dicks Body Shop-30.00, Vern Eide Ford Lincoln-15.80, Ofc Supplies/First Bankcard-134.42, Vern Eide Ford Lincoln-8.99, Gas Patrol Car/First Bankcard-233.17, Field Supplies/Advance Auto Parts-5.75, Utilities/Santel Comm-591.26, Cellular Service/AT&T Mobility-714.16, Dawn Grissom-50.00, Grace Murphy-50.00, Minor Equip/First Bankcard-166.20; **JAIL:** Medicine/First Bankcard-29.29, Lewis Drug Stores-3,032.30, Equip Repair/Mid Dakota Equip & Serv-478.25, Ofc Supplies/Al's Engraving-8.95, Ginger Faas-50.00, First Bankcard-13.98, Innovative Office-58.50, Debbie Vaughn-50.00, Jail Supplies/Bob Barker Co-6.40, First Bankcard-85.98, Jones Supplies-818.57, Lewis Drug Stores-29.97, McKesson Medical-215.63, Kitchen Supplies/Jones Supplies-176.70, Uniforms/Galls Lexington-256.46, Contracts/Greenwood Cleaning-550.00, Medical Waste Transport-358.90, SD Secretary of State-60.00, Minor Equip/Galls Lexington-172.80; **CORONER:** Coroner Fees/Bart Fredericksen-2,075.00; **WELFARE:**

Ofc Utilities/Christine Norwick-50.00, Santel Comm-23.30; **MENT ILL:** Committals/Patrick W Kiner-115.00, Douglas Papendick-115.00, Hearings/Lincoln County Treasurer-1,680.09, Yankton County Treasurer-707.75; **FAIR:** Gas & Electric/Northwestern Energy-1,457.96; **EXTENSION:** Postage/Taya Chelmo-73.00, Utilities/Northwestern Energy-318.61, Santel Comm-89.07; **WEED:** Supplies/Mid-American Research Chemical Group-1,299.95, Agtegra Coop-44,840.00, Elfstrand's Ace Hardware-42.98, First Bankcard-7.74, SD Federal Property-25.00, Utilities/Santel Comm-25.92; **P&Z:** Travel/SD Planners Assoc-325.00; **HIWAY:** Repairs & Maint/Carquest of Mitchell-445.24, Elfstrand's Ace Hardware-8.93, Graham Tire Co-798.36, Titan Machinery Mitchell-12,740.34, Supplies & Materials/Carquest of Mitchell-825.68, Elfstrand's Ace Hardware-37.14, Trvl & Conf/SDACC-200.00, Utilities/Northwestern Energy-62.08, Santel Comm-26.45, Jack Sorenson-50.00, Clayton Wells-50.00, Equipment/Davison County Treasurer-26.70, SD Federal Property-45,000.00, Bridge Repair/Bailey Metal-762.96, Mitchell Quarry-5,669.96; **EMG MGMT:** Supplies/Elfstrand's Ace Hardware-26.99, Menards-820.73, Trvl & Conf/SDEMA-300.00, Utilities/Jeff Bathke-50.00, Santel Comm-96.74, Karen Wegleitner-50.00, Minor Equip/Tech Solutions-349.00; **247 JAIL:** PBT Tubes/First Bankcard-79.19, UA Tests/McKesson Medical-60.14, Premier Biotech-225.00; **BID DEP:** Fair Dmg Dep/Trail King-250.00.

PAYROLL FOR THE MONTH OF JULY

Commissioner-\$7,905.78, Auditor-\$15,503.19, Treasurer-\$14,078.30, State's Attorney-\$34,777.73, Public Safety Building-\$6,732.54, Gen. Government Building-\$3,358.41, Director of Equalization-\$20,965.77, Register of Deeds-\$13,109.94, North Offices-\$6,361.47, Veterans' Services-\$9,950.40, HR-\$14,902.22, 24/7 Program-\$3,982.00, Sheriff-\$50,312.50, County Jail-\$110,827.57, Emergency Management-\$6,531.30, County Road & Bridge-\$53,709.32, Welfare-\$639.33, Community Health Nurses-\$3,446.40, WIC-\$3,108.88, Fairgrounds-\$3,764.81, Extension-\$4,409.25, Weed Control-\$3,405.57, Drainage-\$.00, Planning/Zoning-\$4,752.62.

INTO EXECUTIVE SESSION

At 10:45 a.m. motion by Nebelsick, second by Kiner to move into executive session to discuss personnel as per SDCL 1-25-2. All members voted aye. Motion carried.

OUT OF EXECUTIVE SESSION

At 11:41 a.m., motion by Nebelsick, second by Kiner to move out of executive session. All members voted aye. Motion carried.

SET HEARING DATE AND TIME FOR TEMPORARY MALT BEVERAGE LICENSE

Motion by Kiner, second by Blaaid to set August 20, 2024, at 9:15 a.m., in the Davison County Commission Chambers located at 1420 N. Main St., Mitchell, SD, for a hearing for a Special Event Temporary Malt Beverage & SD Farm Wine license for the Stickney Community Foundation for an event at the Davison County Fairgrounds, located at SW 1/4 S RY & EX LT 1 OF DAVISON COUNTY SUB IN SE 1/4 OF SW 1/4 MITCHELL TWP, DAVISON COUNTY, SOUTH DAKOTA, to be held August 24, 2024. A telephonic vote was held Blaaid-aye, Kiner-aye, Nebelsick-aye, Reider-aye. Motion carried.

ADJOURN

At 11:42 p.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for August 13, 2024, at 9:00 a.m.

ATTEST

James Matthews, Deputy Auditor

Randy Reider, Chairperson

Publish Once
Approximate Cost