

September 24, 2024

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 a.m. Members of the Board present were Claggett, Kiner, Nebelsick, Blaalid, Reider. Also present was Auditor Wingert.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AGENDA

Motion by Nebelsick, second by Claggett to approve the agenda for the September 24, 2024, meeting. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Nebelsick, second by Claggett to approve the minutes of the September 10, 2024, meeting. Motion carried.

PUBLIC INPUT

Steve Sibson came forth with a packet of information regarding Brookings County's audit report from 12/31/2022. Steve talked about some discrepancies in their report and how Davison County had stated that Brookings was a role model county to follow. Steve insinuated that due to the findings in the audit report, Brookings County is not a great role model for what Davison County is intending to do by combining offices.

Sonja VanErdewyk spoke next and stated that with what Steve has brought forth before her, the commissioners should take that into consideration. Sonja indicated that if this audit report was looked at by commissioners, they wouldn't reference them as a model county to follow. Sonja stated that the community deserves more of a discussion regarding the ordinance of combining offices.

ADOPT 2025 ANNUAL BUDGET

Motion by Claggett, second by Nebelsick to enter into the budget hearing. Auditor Wingert brought forth two changes needing to be made. First the Coroner budget was read wrong, and the total number should be \$34,287.00. Next, the Emergency Management Vehicle line needed to be updated to \$63,370.00. This is due to the original number reflecting the grant dollar amount, and this will need to be supplemented back in once that grant money is received. Mr. Kiner inquired more about the professional development funding for each office and asked where this was located in the budget to ensure there was money set aside for growth within departments. This amount can be found in each department set aside as professional development as well as

Dues/travel/conference lines in each department. Motion to approve the budget by Mr. Claggett and seconded by Mr. Nebelsick. Roll call vote was held to approve the budget for 2025. Mr Claggett- aye. Mr Kiner- aye. Mr Nebelsick- aye. Mr Blaalid- aye and Chairman Reider- aye. All in favor- motion carried.

Motion to exit the budget hearing was made by Claggett and seconded by Kiner.

Tax Levy in	Dollars	\$/s/1,000
COUNTY TAX LEVIES		
WITHIN LIMITED LEVY:		
* General County Purposes (10-12-9)	8,509,191.00	3.316
Library		
LIMITED LEVY (10-12-21) - SUB TOTAL		
OUTSIDE LIMITED LEVY:		
County Snow Removal Fund (34-5-2)		
* Highway and Bridge Reserve (10-12-13)		
Courthouse, Jail, etc., Bldg. (7-25-1)		
Bond Interest Sinking (7-24-18)		
Ag Building (7-27-1)		
UNLIMITED LEVY - SUB TOTAL		
LIMITED AND UNLIMITED LEVY - SUB-TOTAL		
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76) (31-12-27)		
Fire Protection (34-31-3)		
TOTAL TAXES LEVIED BY COUNTY	8,509,191.00	3.316

RESOLUTION

ADOPTION OF ANNUAL BUDGET FOR DAVISON County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR DAVISON County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2025, and ending December 31, 2025 and the same is hereby approved and adopted by the Board of County Commissioners of DAVISON County, South Dakota, this 24th day of SEPTEMBER, 2024. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor DAVISON County, South Dakota. The accompanying taxes are levied by DAVISON County for the year January 1, 2025 through December 31, 2025.

BOARD OF COUNTY COMMISSIONERS OF
 _____ County, South Dakota
 _____ Chairman
 _____ Commissioner
 _____ Commissioner
 _____ Commissioner
 _____ Commissioner
 _____ Commissioner

ATTEST _____ County Auditor

As of SEPTEMBER 24, 2024 these levies are NOT approved by the Department of Revenue.

JERRY OPBROEK – TRAP CLUB REQUEST

Mr Opbroek came to talk about two concerns in regards to the Mitchell Trap Club, as they are housed on land leased by the County. Mr Opbroek indicated that he has two concerns; the first

being the dust that is stirred up by the amount of traffic, and two, is the water problem in reference to when it rains and water flooding out the property. Mr. Opbroek stated that he would like to potentially put in crushed asphalt to the road to help with the dust, however due to water from rain getting caught up in the property, this wouldn't be ideal and would be a waste of time and money until the water is able to get routed somewhere else. There was a lengthy discussion about different suggestions on how to fix the stagnant water getting trapped on the property. In conclusion, Rusty with the Highway Department will survey the land and see what can be done as the best solution possible for all involved.

EMPLOYEE STATUS CHANGES

Motion by Claggett, second by Kiner to approve new hire William Gilbertson as a part-time jail corrections officer effective 9/17/2024. William will start at \$21.33 plus an increase of \$0.50 after successfully completing his introductory period. All members voted aye. Motion carried.

Motion by Claggett, second by Blaalid to accept the involuntary termination of Corrections Officer #8825, effective September 11th 2024. All members voted aye. Motion carried.

Motion by Blaalid and seconded by Nebelsick to approve Keagen Schoenfelder to move from full-time corrections officer to part-time corrections officer effective 9/20/24. All members voted aye. Motion carried.

Motion by Claggett and seconded by Blaalid by to approve the resignation of Jane Kingsbury effective 9/10/2024 from the jail. All members voted aye. Motion carried.

Motion by Nebelsick, seconded by Blaalid to increase the hourly wage of Christy Norwick in the Auditors office to \$22.59 effective 9/16/2024. Christy will also move from Deputy III to Deputy II.

Motion by Claggett, seconded by Kiner to approve the hire of Marni Gukeisen as Deputy Auditor III at \$20.46 an hour.

PAYLOCITY/TIMECLOCK UPDATE

An update to the HR system was provided by Ms. Wingert. Chairman Reider will be receiving an email from Paylocity in regards to being the authorized signer to complete the process of obtaining the new system. Ms. Wingert also talked about the current timeclock system and being able to get a quarterly rate for this as we will be in the middle of a transition period when the current contract ends. Instead of paying \$4,000 in December for a new year contract, we will be billed for a quarter of the year which would be roughly \$1,200. Ms. Wingert is still waiting on the final numbers. Motion by Claggett, seconded by Nebelsick to continue moving forward with the timeclock and the quarterly contract versus another year.

DATA TECH COMPUTER SERVICES AGREEMENT

Ms Wingert provided a contract from the Data tech company to renew our yearly contract for

hardware and software maintenance which expires in October. Motion by Claggett and seconded by Blaalid to approve the contact. Contract was signed by Chariman Reider.

NOTICE OF AWARD FOR TURNING LANE; AWARD BID FOR BRIDGE

Structure 18-050-143 Replacement was awarded to PRAHM Construction Inc for a total of \$818,480.50. Motion by Kiner, seconded by Nebelsick, all in favor- aye. Motion carried

Turning Lanes on SD Highway 37 & 257th ST was awarded to Timmons Construction Inc for \$1,163,582.45. Motion by Nebelsick seconded by Claggett, all in favor- aye. Motion carried.

PRISON TRANSPORT

Sheriff Harr talked to the commissioners about a bill that came in due to transporting two individuals who were on interstate compact from the state of Indiana back to Mitchell. Bill was \$2,698.00. Motion by Blaalid, seconded by Nebelsick to approve the bill from the transport.

APPROVE BILLS

Motion by Nebelsick, second by Blaalid to approve the following bills for payment. All members present voted aye. Motion carried.

GENERAL FUND:

COMM: Professional Fees/Edoff Custom Fencing1175.00; Publishing/Column Software PBC208.21; Column Software PBC62.65; Cell Phone/Chris Nebelsick50.00; ; **ELECT:** Supplies/Election Systems & Software881.00; Election Systems & Software89.09;; **JUD:** Jurors & Mileage/65601-65609537.77; Professional Fees/Stephanie Moen548.90; Professional Fees/Stephanie Moen269.50; Interpreter Fees/Certified Languages95.70; Law Library/West Payment Center130.11;; **AUD:** Utilities/Karen Knadle50.00; Mainframe Program/Software Services Inc.750.00;; **TREAS:** Mainframe Support/Bruce Mastel35.00; Software Services Inc.100.00;; **ST ATTY:** Diversion Service & Fees/Helping With Horsepower1250.00; Mitchell Prehistoric Indian Village2000.00; Medical/Prof Fees/Avera Queen of Peace Hosp2466.00; State of South Dakota SD960.00; Repairs & Maint./Dakota Data Shred58.36; Book/West Payment Center634.74;; **CRT APPTED ATTY:** ; **PUB SFTY BLDG:** Repairs/Menards569.48; Supplies/Menards61.88; Jones Supplies236.44; Jones Supplies78.00; Gasoline & Fuel/Brooks Oil Co. Inc259.93; Water & Sewer/City of Mitchell2227.52; Pest Control/Premier Pest Control PPC90.00; Elevator Service/Schumacher Elevator Co.458.64;; **CRTHOUSE:** Repairs & Maint./Krohmer Plumbing Inc237.48; Runnings Supply, Inc23.94; Supplies/Menards58.66; Gasoline & Fuel/Brooks Oil Co. Inc352.70; Gas & Electricity/Northwestern Energy2955.49; Pest Control/Premier Pest Control PPC60.00;; **DOE:** Gasoline & Fuel/Brooks Oil Co. Inc120.90; ; **N. OFC:** Repairs/Advance Auto Parts38.95; Supplies/Jones Supplies236.44; Jones Supplies176.97; Jones Supplies73.88; Gas & Electricity/Northwestern Energy1239.86; Water & Sewer/City of Mitchell96.91; Pest Control/Premier Pest Control PPC60.00; Buildings/Menards159.98;; **VSO:** Supplies/McLeod's Printing & Office Supply86.05; Travel & Conf/Brooks Oil Co. Inc132.59; Sheraton Sioux Falls642.00;; **CO COORD:** Postage/Qualified Presort192.04;

Motion by Nebelsick, second by Bhaalid to approve the timesheets from last pay cycle.

PAYROLL FOR THE MONTH

Commissioners \$7,905.78, Auditor \$13,827.57, Treasurer \$14,297.15, States Attorney \$34606.09, PSB \$6,732.56, GGB \$3,274.44, DOE \$20,803.69, ROD \$12,564.31, N.Offices \$6,356.23 VET \$10,903.24, HR \$5,878.00, 24/7 \$3,750.54, Sherriff \$53,054.27, County Jail, \$119,193.53, Juvdet \$200.64, EM \$6,531.30, Road/Bridge \$54,904.71, Welfare \$708.88, comm nurse, \$3,446.40, WIC \$3,166.17, Fairgrounds \$3,670.69, extension \$1,758.75, Weed \$2,936.32, Planing/zone \$4,722.57

APPROVE AUDITOR’S ACCOUNT WITH TREASURER

Motion by Claggett, second by Bhaalid to approve the September 2024 Auditor’s Account with the Treasurer in the amount of \$10,332,244.98. All members voted aye. Motion carried.

ADOPT RESOLUTION FOR CONTINGENCY TRANSFERS

Motion by Nebelsick, second by Claggett to adopt the following resolution for contingency transfers for the 2024 budget year. All members voted aye. Motion carried.

**Resolution #092724-01
Contingency Transfers**

Whereas, SDCL 7-21-32.2 states that no expenditures shall be charged to the line item authorized for by SDCL 7-21-6.0, but such appropriated amount may be transferred, by resolution of the board, to any other appropriation in which insufficient amounts were provided or for items for which no appropriation was provided. When transfers are made from the contingency budget to other appropriations, whose revenue is provided by other than general fund revenues, a transfer of fund balances may be made from the county general fund to such other fund in the amount of the budget transfer.

Now, therefore, be it resolved that the following contingency transfers be made for the 2024 budget year:

Transfer from the General Fund Contingency Budget 112 in the amount of \$68,650 to the following budgets, various line items:

113	Insurance	\$18,650.00
615	Weed	\$50,000.00

Dated at Mitchell, South Dakota, this 24th day of September, 2024.

Randy Reider, Chairperson

ATTEST:

Kathy Wingert, Auditor

APPROVE OPERATING TRANSFER

Motion by Nebelsick, seconded by Claggett to approve an operating transfer of \$1,552,759.00 from General Fund Cash 10100A1010000 to Road and Bridge Cash fund 20100A1010000. All members voted aye. Motion carried

AUTOMATIC SUPPLEMENT

Motion by Claggett, second by Kiner to supplement the Sheriff's budget overtime line (4111/211) in the amount of \$3,432.11, social security line (4120/211) in the amount of \$262.56, and state retirement line (4130/211) in the amount of \$274.57 received the money reimbursement from the overtime grant. Total check was \$3,969.24. All members voted aye. Motion carried.

Motion by Nebelsick seconded by Claggett to supplement the DOE Salary line (XXXXX) in the amount of \$10,000, due to receiving a check for that amount from SD DLR in regards to the apprenticeship program. All members voted aye. Motion carried.

INTO EXECUTIVE SESSION

10:15 AM: At the request of Jail Administrator Lanning and Sherrif Harr, motion by Nebelsick seconded by Claggett to go into Executive Session.

OUT OF EXECUTIVE SESSION

At 10:33 motion by Claggett seconded by Nebelsick to go out of the executive session. No action taken.

ADJOURN

At 10:34 a.m., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for October 1, 2024, at 9:00 a.m.

ATTEST:

Kathy Wingert, Auditor

Randy Reider, Chairperson

Publish Once Approximate Cost